



## REQUEST FOR TRANSFER OF MEMBERSHIP FORM

### PROCESS FOR TRANSFERRING MEMBERSHIP

1. The member needs to fill in all details of the form above the "Acknowledgment Slip" line and take it to the losing sub-Branch Secretary.
2. The losing sub-Branch Secretary needs to provide the transferring member with any documents and files the sub-Branch may have on the member and sign off the "Losing sub-Branch" section of the transfer form.
3. The member needs to approach the gaining sub-Branch and inform them of an intention to transfer.
4. The member needs to take the form and files/documents to the "Gaining sub-Branch".
5. Following the normal process, the "Gaining sub-Branch" Secretary must inform the transferring member of confirmation/rejection of transfer to sub-Branch, sign the transfer form and mail the transfer form to State Branch.
6. State Branch will process the transfer, send copies of the completed transfer form to both the losing and gaining sub-Branches and issue a new membership card.

Please contact ANZAC House if you require any assistance with this process.

### PERSONAL DETAILS

Please complete all your personal information including your old address details

Title (Mr, Mrs, Miss, Ms, Neither)*	Post nominals
First name*	Middle name
Surname*	Preferred name
Country of birth*	Gender      Male      Female
Date of birth*	Maiden name
Old Postal Address	
Suburb	Postcode
State	
New Postal Address	
Suburb	Postcode
State	
Mobile	Home Phone
Email	

### MEMBERSHIP DETAILS

I hereby request transfer of membership

From Branch/sub-Branch
To Branch/sub-Branch
Reason for transfer
Service Number
Rank
RSL Badge Number
Membership Type
Current Year's subscription paid to Branch/sub-Branch <sup>1</sup>
Financial to 31/12/
Member's sub-Branch file collected      Yes      No

### SIGNATURE

Date

### ACKNOWLEDGMENT SLIP

Losing sub-Branch Secretary

Name
Phone/Email <sup>2</sup>

Gaining sub-Branch Secretary

Name
Phone/Email

State Branch

The transfer of:

has been actioned and the details as provided are correct

sub-Branch Secretary Signature

Date

Honorary Secretary Signature

Date

State Branch Staff Signature

Date

<sup>1</sup> The transfer of Service Members will not involve the transfer of any part of their annual subscription. <sup>2</sup> To allow gaining sub-Branch to verify RSL service of member